

**December 13, 2016**

**Town Board Meeting**

A **Regular Meeting** of the Town Board of the Town of Cortlandt was conducted on December 13, 2016 in the Vincent F. Nyberg Meeting Room of the Cortlandt Town Hall located at One Heady Street, Cortlandt Manor, NY (10567) with the following elected official and appointed staff in attendance:

<b>LINDA D. PUGLISI</b>	<b>Supervisor</b>
<b>FRANCIS X. FARRELL</b>	<b>Councilmember</b>
<b>DEBRA COSTELLO</b>	<b>Councilmember</b>
<b>RICHARD BECKER</b>	<b>Councilmember</b>
<b>SETH FREACH</b>	<b>Councilmember</b>

**Also present:**

<b>JO-ANN DYCKMAN</b>	<b>Town Clerk</b>
<b>TOM WOOD, ESQ</b>	<b>Town Attorney</b>
<b>TINA TOBACK</b>	<b>Office Assistant</b>
<b>PATRICIA ROBCKE</b>	<b>Comptroller</b>
<b>JEFFREY COLEMAN</b>	<b>Director, DES</b>
<b>MICHAEL PREZIOSI</b>	<b>Director, DOTS</b>
<b>CLAUDIA VAHEY</b>	<b>Human Resources Coordinator</b>

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**MEETING CALLED TO ORDER**

Supervisor Puglisi called the meeting to order at 7:00 p.m.

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**PLEDGE TO THE FLAG**

Supervisor Puglisi led all in attendance in a Pledge to the Flag.

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**SUPERVISOR'S PROCLAMATIONS AND REPORTS**

**Supervisor Puglisi** stated that they had the Pearl Harbor Day Ceremony with Croton on Hudson officials and the American Legion on December 7<sup>th</sup>, the 75<sup>th</sup> anniversary of Pearl Harbor. That day and the people who were lost on that day will never be forgotten.

Tonight the **Supervisor** and the Town Board will be congratulating the New York State Girl's Volleyball Champions. They are from Walter Panas High School. The **Supervisor** asked them to come forward with their coaches and she announced their record of 21-0. Supervisor Puglisi announced that there will be a banner placed at the end of the driveway of Town Hall declaring their championship. She then awarded proclamations to the coaches, **Head Coach: Joseph Felipe, Assistant Coach: Kurt Pelaccio, Assistant Coach: Ashley Murphy.**

The Town Board then distributed the proclamations to the team:

**Julianna Bottarini, Hannah Boyd, Jennifer Braun, Yvette Burcescu, Stephanie DeLuca, Jillian Dolman, Alexis Diaz, Lauren Feeley, Victoria Getting, Taylor Kammerman, Melissa Lussier, Alanna Mansell, Sabrina Patriciello, Julene Pineda, and Demitra Spanos.**

**SUPERVISOR'S REPORTS, (cont.)**

Coach **Joseph Felipe** stated that he had told the team that all their hard work would eventually pay off and that winning the championship would be an unforgettable experience. He thanked the Town for honoring the team and that it's a proud moment for a coach to know they are the first team in the school's history to win a state championship as a team at Walter Panas. Coach Felipe said it is something he will never forget. Supervisor Puglisi commented how very proud everyone is of the team and wished everyone a happy holiday.

Every month the Town Board pays tribute to various offices and Boards in the Town. Tonight they will be honoring the **Supervisor's** office and the Human Resource Department. The **Supervisor** called the staff to the floor: Judy Peterson, confidential secretary, Dianne Carroll, Karen Grexa and Claudia Vahey. **Supervisor Puglisi** commented that they are terrific and helpful to the public and spoke of all the various events they are responsible for, thanked them all and awarded the proclamations.

**Patty Robcke**, former Deputy Comptroller and now Town Comptroller, was awarded a proclamation by the Government Finance Officer's Association for excellence in financial reporting. Ms. Robcke stated that this certificate is of the highest achievement of recognition in the area of governmental accounting and financial reporting. There are only 57 of these awards in New York State this year so it is an honor to accept this award on behalf of the team here at the Town of Cortlandt. She and her staff work tirelessly to be sure all finances are accounted for and every penny is where it needs to be, vendors are paid and payroll goes out every week. Ms. Robcke said that the other departments are good in getting all financial matters to her in a timely and complete manner. She added her gratitude for the Town Board and **Supervisor**, for their financial knowledge and on behalf of the entire team of the Town of Cortlandt, she happily accepted the award.

The **Supervisor** had been asked to speak by Pace University, along with Senior Planner Michelle Robbins regarding on the Town's newly adopted Sustainable Envision Master Plan last week. It went well and was well attended and she thanked everyone who worked on the Master Plan and Councilmember Freach who was a liaison to the Master Plan committee.

The Youth Center had a Santa Claus visit and will again have another this Sunday coming up and the **Supervisor** invited all the children and grandchildren to attend. She thanked all the staff at the Youth Center.

There was a tree and menorah lighting at Mongero Park on Cortlandt Boulevard. There were carolers and Santa also made a visit! **Supervisor Puglisi** thanked the Cortlandt Manor Rotary Club for putting on a wonderful pancake breakfast with Santa and Mrs. Claus.

**Supervisor Puglisi** stated that they continue to fight the Anchor Barges Proposal by the U.S. Coast Guard. A resolution was passed opposing that and they have attended rallies and press conferences with other officials. They will continue to do that and the **Supervisor** thanked all the other municipalities who have joined forces with the Town.

## SUPERVISOR'S REPORTS, (cont.)

**Supervisor Puglisi** stated that she had the privilege of being asked by Bruce Fulgum of Montrose who has kept alive the memory of his friend, Henry Bethea. Henry died in Vietnam and came to Cortlandt as a foster child of the Jones family in Montrose, attended Hendrick Hudson High School and was a successful student and athlete in 1967. He left college to enlist in the army and died 4 days after arriving in Vietnam. Bruce Fulgum arranged for a memorial tribute for him in his honor at the Cortlandt Waterfront Park with a memorial bench and a memorial stone at his burial site.

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## ROLL CALL

On a roll call attendance taken by Town Clerk Dyckman all Town Board members indicated their presence.

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## TOWN BOARD REPORTS

**Councilmember Costello:** Wished everyone a Merry Christmas, Happy Hanukkah, and a happy, healthy, safe New Year. Councilmember Costello noted that there were many new employees and she welcomed them all.

**Councilmember Becker:** Explained about the Cortlandt Home Oil Program and commented that he tested it and found out that the average price from several companies was about \$2.27 a gallon. Through Chop, Councilmember Becker ended up paying \$1.90+ and for 440 gallons he saved \$140.80 and he recommended residents to join for the \$5.00.

Councilmember Becker congratulated the Volleyball players and wished everyone Happy Holidays and a wonderful 2017.

Supervisor Puglisi added that Councilmember Becker is the one who initiated the CHOP program and she thanked him.

**Councilmember Freach:** Wished everyone a happy holiday season and when they get back there are a lot of good things in store for 2017.

**Councilmember Farrell:** On tonight's agenda, Councilmember Farrell stated there is an item to solicit bids for the streetscape improvements. This has been a project long time coming and Councilmember Farrell is very happy that it is moving along. He thanked the staff for keeping this project moving.

He also congratulated and thanked the Panas volleyball team and thanked them for allowing the Town to share in their moment. Councilmember Farrell also commended their coaches for their work in guiding them and solving all the problems.

Councilmember Farrell wished everyone a Merry Christmas, a joyous Hanukkah, and happy and healthy New Year.

**APPROVAL OF THE MINUTES**

Councilmember Costello moved that the regular minutes of November 15, 2016 be approved as presented by Town Clerk Dyckman. Councilmember Becker seconded the motion.

All voted **AYE**

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**PUBLIC HEARINGS**

1. **RE: Public Hearing to consider two (2) Sewer Improvement areas along Rt. 6 to be known as the Cortlandt West Sewer Improvement Area and the Cortlandt Central Sewer Improvement Area.**

(A complete transcript of this Public Hearing is on file in the Office of the Town Clerk.)

The Town Clerk read the Notice of Hearing and presented its Affidavit of Publication from the official Town newspaper.

**Supervisor Puglisi** called the hearing to order at 7:38 p.m.

**Supervisor Puglisi** asked Town Attorney, Tom Wood and Town Engineer, Michael Preziosi to summarize.

**Tom Wood** stated that this evening is the culmination of approximately three years work currently that this Board has overseen the SEQUA review for the construction of the new Cortlandt Town Center known as Cortlandt Crossing. Whenever a large project comes before the Town, they seek ways of getting improvements performed by the developer that would benefit not only the neighborhood project but to benefit the surrounding communities and in this development to enhance the capability of sewer treatment along the Route 6 corridor. What is before the Town Board tonight is the first two of three sewer improvement areas that will be imposed or considered along Route 6 corridor.

**Michael Preziosi** showed a map indicating the locations of the various improvement areas.

**Tom Wood** stated that one district will contain a pump station which will allow the trunk line on Westbrook Drive to be bypassed, increasing the capacity for sewer treatment along Route 6 corridor

**Michael Preziosi** again showed other improvement areas and their location of the pump stations. These two sewage districts will allow the Town in the future to consider additional flow, additional properties along the eastern portion of Route 6 eventually flow into these improvement areas. He stated that these are the two districts that are proposed for tonight's public hearing.

**Tom Wood** commented that this would eventually enable the Town to provide sewer service up the Route 6 hill and pick up those properties which have long needed sewer treatment. He added that this is the first time they're utilizing the Town Board's authority under Town law with respect to

**PUBLIC HEARING, (cont.)**

sewer improvement areas. It would also enable the Town to provide sewage treatment for the Van Cortlandt Elementary School when the need arises there. Once any other property is going to be added, such as Pond View Commons which is a 52 unit rehab of existing buildings, and enables sewer capability for Baker Street if a sewer district is created there. Mr. Wood stated that once these other properties come into play, these districts will be taken over by the Town and all of the properties benefited by them. Only the properties receiving the benefit will contribute their proportional share of the cost. But the bulk of the cost, whether initially or when it's buried into the public infrastructure will be borne primarily by Cortlandt Crossing because of their obvious flow issue and size.

**Supervisor Puglisi** asked to confirm that there will be no cost to the current residents who live nearby to which Mr. Wood responded that only to those who get connected to this infrastructure at some point in the future. All this is necessary to be approved at this juncture in order to finalize the other approvals and that is what is in front of the Town Board tonight. It is basically two actions, one is to consent to the formation of the transportation corporations and the other is to establish the sewer improvement area and to authorize an agreement that would allow the Town at any time to acquire the sewage works once we've mandated to be required by the Town when other properties connected to.

**Tom Wood** continued that the Town began this process about three years ago and not only was there a zoning map adjustment that had to take place for the site plan approval needed for the planning Board, there was a detail review required by the State and Review Act, a process that was thoroughly conducted by the Town Board and was subject to many public meetings and public hearings.

There were no further comments.

A motion to close the Public Hearing at 7:47 p.m., Adopt a Negative Declaration and Adopt the following Resolutions was made by Councilmember Becker and seconded by Councilmember Freach

All voted **AYE**

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**RESOLUTION NO. 287-16 RE: Adopt a Negative Resolution with respect to two Sewer Improvement Areas along Rt. 6.**

**RESOLUTION NO. 288-16 RE: Establish a sewer improvement along Rt. 6 to be known as the Cortlandt West Sewer Improvement Area.**

**RESOLUTION NO. 288A-16 RE: Authorizing the Issuance of \$3,000,000 Serial Bonds of the Town of Cortlandt, Westchester County, New York, to pay the cost of Sewer System Improvements in and for the Town of Cortlandt, Westchester County, New York.**

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**PUBLIC HEARING, (cont.)**

**RESOLUTION NO. 289-16 RE: Establish a sewer improvement along Rt. 6 to be known as the Cortlandt Central Sewer.**

**RESOLUTION NO. 289A-16 RE: Authorizing the Issuance of \$3,000,000 Serial Bonds of the Town of Cortlandt, Westchester County, New York to pay the cost of Sewer System Improvements in and for the Town of Cortlandt, Westchester County, New York.**

**RESOLUTION NO. 289B-16 RE: Consenting to the Formation of the Cortlandt Crossing Sewage Works Corporation.**

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**HEARING OF CITIZENS, (AGENDA ITEMS ONLY)**

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**BID REPORTS**

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**REPORTS**

Councilmember Freach moved that the following reports be received and ordered filed. Councilmember Farrell seconded the motion.

For the month of November, 2016 from the Office for the Aging, Purchasing Department, Receiver of Taxes and the Town Clerk.

**OLD BUSINESS**

**Receive and File the Following:**

1. Report from DES with respect to traffic issues in Lake Allendale; and Amend the V&T Code for a stop sign.

**RESOLUTION NO.290-16 RE: Amend the Vehicle and Traffic Code to provide for “Stop” signs along North Street at Allan Street.**

2. Letter to the Westchester County Planning Commission with respect to the Indian Brook Watershed Plan.
3. Scope of expanded studies for the EAF with respect to Cortlandt Pitch; and refer to the Planning Board.

**REPORTS (cont.)**

**NEW BUSINESS**

**Receive and File the Following:**

1. Letter/Petition from residents of Aberdeen Road with respect to safety issues; and refer same to DES and the NYS and County Police Departments.

**Discussion:** **Supervisor Puglisi** stated that on the Indian Brook Watershed, it's down by the Croton River, a very important environmental area of the community. It's about 4 or 5 municipalities and Chris Kehoe oversees our committee.

All voted **AYE**

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**RESOLUTIONS**

(All resolutions adopted at this meeting are to be found attached to the end of the original document.)

Councilmember Farrell moved that the following resolutions be adopted, seconded by Councilmember Costello

**RESOLUTION NO.291-16 RE: Appoint Martha Sabogal as Senior Account Clerk to fill a vacancy in the Comptrollers Office.**

**RESOLUTION NO.292-16 RE: Appoint Teresa Cioffoletti as Senior Clerk to fill a vacancy in DES.**

**RESOLUTION NO.293-16 RE: Authorize amending the Temporary Service List.**

**RESOLUTION NO.294-16 RE: Authorize a Leave of Absence for a DOTS employee.**

**RESOLUTION NO.295-16 RE: Authorize staff to develop a job description and review the Civil Service List with respect to a DES Parks Ranger.**

**Discussion:** **Supervisor Puglisi** said they were delighted to welcome the two new employees.

All voted **AYE**

Councilmember Costello moved that the following resolutions be adopted, seconded by Councilmember Becker

**RESOLUTION NO.296-16 RE: Authorize staff to develop a job description and review the Civil Service List with respect to a part time Crossing Guard.**

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**RESOLUTIONS, (cont.)**

**RESOLUTION NO.297-16 RE: Re-Appoint Tino Martin and Peter Ruvolo as members of the PRC Board and Appoint Ryan Beiber as a student member.**

**RESOLUTION NO.298-16 RE: Authorize a License Agreement with respect to a fence on town owned property at 63 Mountain Trail.**

**RESOLUTION NO.299-16 RE: Authorize a Contract with respect to claims for auto, liability and casualty insurance.**

**RESOLUTION NO.300-16 RE: Adopt an Investment Policy and Guidelines with respect to the Town.**

**RESOLUTION NO.301-16 RE: Authorize the Settlement of a Tax Certiorari with respect to Verizon New York Inc.**

**RESOLUTION NO.302-16 RE: Adopt the 2017 Town Board Meeting schedule.**

**RESOLUTION NO.303-16 RE: Adopt the Standard Work Day and Reporting Resolution for the NYS Retirement System.**

**RESOLUTION NO.304-16 RE: Authorize the 2017 Contract for EAP Services.**

Authorize the following with respect to the Department of Technical Services:

**RESOLUTION NO.305-16 RE: Solicit bids with respect to Streetscape Improvements from Riverview to 5<sup>th</sup> Street in Verplanck.**

**RESOLUTION NO.306-16 RE: Contract for soil borings with respect to a water transmission line.**

**RESOLUTION NO.307-16 RE: RFP's for lake management services with respect to Westchester Lake/Wallace Pond.**

Authorize the following with respect to the Department of Environmental Services:

**RESOLUTION NO.308-16 RE: Installation of street lighting on James Street in Verplanck.**

The following was removed:

Storage and assessment of lighting for Cortlandt American Little League.

**RESOLUTION NO.309-16 RE: Repair/replacement of sections of Town Hall roof.**

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## **RESOLUTIONS, (cont.)**

**RESOLUTION NO.310-16 RE: Schedule a Public Hearing for January 24, 2017 to consider Agreements with various fire departments with respect to fire protection services (Continental Village Fire Department Montrose Fire Department and the Village of Croton).**

**RESOLUTION NO.311-16 RE: Authorize Budget Transfers for year end by the Comptroller.**

**Discussion:** Supervisor Puglisi thanked the volunteers for all the committees.

The tax certiorari is \$2200. She asked Michael Preziosi about when the streetscape improvements will be complete to which he responded that he hoped it would be started in early spring going into mid summer.

**All voted AYE**

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## **ADDITIONS TO THE AGENDA**

Councilmember Becker moved that the following Resolutions be adopted. Councilmember Freach seconded the motion.

**RESOLUTION NO.312-16 RE: Appoint three (3) Laborers for DES to fill vacancies.**

**RESOLUTION NO.313-16 RE: Appoint seasonals for DES.**

**RESOLUTION NO.314-16 RE: Authorize DES to apply for a grant with respect to the consolidation of public works and highway services.**

**RESOLUTION NO.315-16 RE: Authorize the Receiver of Taxes to place liens on certain properties with respect to violations.**

**RESOLUTION NO.316-16 RE: Authorize the Collective Bargaining Agreements for 2017, 2018, and 2019.**

**Discussion:** Supervisor Puglisi asked the new laborers to stand. She also thanked the negotiating committees for the unions and from the management for putting together the union agreements for the next 3 years.

**All voted AYE**

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## **BUDGET TRANSFERS**

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**December 13, 2016**

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**REPORTS FROM VARIOUS DEPARTMENTS**

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**REPORTS FROM STANDING & SPECIAL COMMITTEES**

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**SECOND HEARING OF CITIZENS**

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**ADJOURNMENT**

The meeting was adjourned at 7:56 p.m. on a motion by Councilmember Becker, seconded by Councilmember Freach. The Supervisor wished everyone a Happy Holiday.

All voted **AYE**

Respectfully submitted,

**JO-ANN DYCKMAN,  
Town Clerk**